



**POLK COUNTY
LOCAL MITIGATION STRATEGY WORKING GROUP
HAZARD MITIGATION NEW PROJECT/PROGRAM WORKSHEET**

This form nominates facilities or projects for consideration by the Polk County Local Mitigation Strategy Working Group for inclusion in the LMS Mitigation Initiatives List. The form may only address one facility or project.

Instructions: Please complete all questions in a complete, concise manner. To check a box, double click on the appropriate box and select “checked” under the default value in the pop-up box. To write in a gray box, double click on the box and write text in the pop-up box.

Applicant Information:

- Date of Application:
- Name of Person Completing Form:
- Title:
- Employer:
- Address:
- Telephone
- Email:

Project/Program Information:

- Project/Program Name (or name of facility):
- Entities Impacted by Project:
- Facilities:
 - Physical Address:
 - Facility Owner:
 - What sector owns the facility:
 - Municipal
 - County
 - State
 - Federal
 - Special District
 - Non-Profit
 - Private

Project Description/Narrative:

Describe the proposed mitigation initiative, including the existing hazard(s), frequency of occurrence, community vulnerability, and explanation of how this initiative mitigates the hazard.

Project/program Category (Select One):

Project Category

- Capital Projects (CIP)
- Critical Facilities
- Flood Proofing
- Infrastructure
- Property Acquisition
- Restoration of Natural Features
- Retrofitting of Structures
- Stormwater Management

Program Category

- Stormwater Management
- Community Involvement
- Feasibility Studies
- Management Plan
- Development/Modification
- Public Education
- Public/Private Partnerships
- Regulatory Initiatives

Goals and Objectives:

List the goals and objectives supported by the project/program. Please list each Goal and Objective separately and include the number for each Goal/Objective. You do not need to re-type the entire Goal or Objective, but please list the number.

Goal:

Objective:

Objective:

Objective:

Goal:

Objective:

Objective:

Objective:

Project Type:

Please identify the type of action proposed. Check all that apply.

- Prevention** – Government administrative or regulatory actions or processes that influence the way land and buildings are developed and built. These actions also include public activities to reduce hazard losses. Examples include planning and zoning, building codes, capital improvement programs, open space preservation, and storm water management regulations.
- Property Protection** – Actions that involve the modification of existing buildings or infrastructure to protect them from a hazard, or removal from the hazard area. Examples include acquisition, elevation, relocation, structural retrofits, flood proofing, storm shutters, and shatter-resistant glass.
- Public Education and Awareness** – Actions to inform and educate citizens, elected officials, and property owners about potential risks from hazards and potential ways to

mitigate them. Such actions include outreach projects, real estate disclosure, hazard information centers, and school-age and adult education programs.

- Natural Resource Protection** – Actions that, in addition to minimizing hazard losses also preserve or restore the functions of natural systems. These actions include sediment and erosion control, stream corridor restoration, watershed management, forest and vegetation management, and wetland restoration and preservation.
- Structural Projects** – Actions that involve the construction of structures to reduce the impact of a hazard. Such structures include storm water controls (e.g. culverts), floodwalls, seawalls, retaining walls, and safe rooms.

Level of Vulnerability:

Please identify the Hazard type that the action addresses. Check the box for the level of vulnerability. Refer to the Vulnerability Assessment Table for the Level of Vulnerability.

Hazard Type:

- High Level of Vulnerability
- Moderate Level of Vulnerability
- Low Level of Vulnerability
- No Vulnerability Identified

Hazard Type:

- High Level of Vulnerability
- Moderate Level of Vulnerability
- Low Level of Vulnerability
- No Vulnerability Identified

Timeliness:

The expected timeframe for completion and implementation of a project or program (upon receipt of funding). Please check the appropriate box.

- Less than one (1) year to complete or implement.
- More than one (1) year to complete or implement.

Matching Funds Availability:

Will the Local Recipient provide matching funds for the Project/Program? If so, please check the box for the amount of matching funds and identify the source.

- Local Recipient will provide 50% Match.
- Local Recipient will provide 25% Match.
- Local Recipient will provide 12 ½ % Match.
- Local Recipient will provide ____ % Match.
- No Match will be provided.

Potential Funding Sources:

STAPLEE ANALYSIS OF PROPOSED INITIATIVE

SOCIAL:

- Will this action easily gain community acceptance? Yes No
- Will this action have an adverse effect on any one segment of the population?
 Yes No N/A
 - If yes, please explain:
- What effects will the action have on the social, historic, and cultural environment of the community?

TECHNICAL:

- Is this action technically feasible and does it provide the appropriate level of protection?
 Yes No
- Is this action a long-term solution?
 Yes No
- What types of technical/professional expertise will be required to implement the project?
 - Is this expertise available? Yes No
 - If so, what is the cost?
- Will the action create more problems than it solves? Yes No
- How long will it take to complete the project?
 Less than 1 year More than 1 year
Is this a reasonable timeframe? Yes No

ADMINISTRATIVE:

- Does the community have the capability (staff, expertise, time, funding) to implement the action?
 Yes No
If no, please explain what is lacking:
- Does the Community have funding secured and allocated for the project?
 Yes No N/A
- Can the community provide the necessary maintenance of the project?
 Yes No N/A

POLITICAL:

- Is the mitigation action politically acceptable? Yes No
- Is there a local champion for the project to lead the effort? Yes No
- Will the general public support or oppose the project?
 Support Oppose

LEGAL:

- Does the community have the authority to implement the action?
 Yes No
- Are there legal side effects? Could the mitigation action be construed as a taking?

- Yes No
- Will the action comply with local, State, and Federal environmental regulations?
 Yes No
- Do homeowner association bylaws or deed restrictions apply to the project?
 Yes No N/A
- Is the action likely to be challenged by stakeholders whose interests may be adversely affected?
 Yes No N/A

ECONOMIC:

- Do the costs of the action seem reasonable for the size of the problem and the likely benefits?
 Yes No
- What burden will be placed on the local economy to implement and maintain the action?
(Note: Just because an action has costs associated with it does not mean those costs are automatically a burden on the economy)
 None Minimal Moderate Heavy
 - Please explain any response other than NONE:
- Will the action generate additional jobs locally? Yes No
- Does the action contribute to other community goals, such as capital improvements or economic development? Yes No

ENVIRONMENTAL:

- Is the proposed action in a floodplain or wetland or will it indirectly impact the natural and beneficial functions of a floodplain or wetland? Yes No
 - If yes, please explain:
- How will the action affect the natural environment?
- Will the action require environmental regulatory approvals?
 Yes No
- How will the action affect utility (e.g. stormwater) and transportation systems?